



Town of Vienna Web Site Address: www.vienna-wis.com

November, 2021

2022 Annual Budget Public Hearing Meeting

The Annual Town Budget Meeting of the Electors will be held on Monday, November 15, 2021 at 6:30PM at the Town Hall. The regular Town Board meeting will immediately follow the budget meeting. A summary of the proposed 2022 budget categories can be found on our website or at the Town Hall. A complete copy of the 2022 proposed budget is available during regular business hours at the office for the public to review.

2021 Property Tax Bills

At this time of year we start getting questions about when property tax bills will be mailed out. This year the deadline for mailing out property tax bills is Monday, December 20th. We must wait until our budget is approved at the Annual Budget Public Hearing on November 15th along with the final information from Dane County and all four school districts. When all this information is reviewed and approved, it is sent to Dane County and the tax bills are printed. Information about in person tax collections will be included in the December newsletter.

Town Email Notifications

The town is creating an email list to notify residents of delays in garbage/recycling pickup, road closures or other pertinent information. If you would like to be added to this list, please send an email to Lori at tovdep@centurytel.net The town is creating an email list to notify residents of delays in garbage/recycling pickup, road closures or other pertinent information. If you would like to be added to this list, please send an email to Lori at tovdep@centurytel.net

Snow Plowing Reminders

Just a few reminders as the snow starts to fall and the plows start coming through. Try to avoid parking on the streets, especially when the snow is heavy. When putting your trash/recycle bins out for pickup, keep them on your driveway and not outside the curb or beyond the road edge. Also, if you are driving behind the plow truck and you cannot see their side mirrors, they cannot see you so be sure to use caution.

Town Office Closed

The Town Office will be closed on Thursday, November 25th through Friday, November 26th in observation of the Thanksgiving holiday. Have a happy and safe holiday!

Trash/Recycling

The annual fee for trash/recycling will remain the same on your tax bills. A calendar showing the 2022 trash/recycling collection dates will be posted on the town website under the Trash/Recycling Site tab. Copies will be available at the Town Hall in December. If you need a larger item pick up, please contact Waste Management at 1-888-960-0008 to make arrangements

Brush Site Closing

The last Saturday for the brush site is November 6th. After that, the brush site will be officially closed on weekends. However, the brush site key will still be available at the office during the hours 8AM-4PM.

Daylight Savings Time

A reminder to turn your clocks **back** one hour on Sunday, November 7th. It is a good time to replace smoke detector batteries, check carbon monoxide detectors and change ceiling fan direction. Most ceiling fans should rotate clockwise in the winter and counter clockwise in the summer

Town of Vienna Board Minutes October 4, 2021

The regular meeting was called to order on Monday, October 4, 2021 at 7:00 PM by Chair Jerry Marx. Supervisors, Ron Rupp, Gary Endres, Sherri Meinholz, Steve Ruegsegger, PW Supervisor Scott Benson and Clerk Kathy Clark were present.

Pledge of Allegiance was recited

Public Comment: Rupp inquired about the closure of River Road and if detours signs were set up redirecting traffic down town roads Hickory Lane and Cuba Valley Roads. He stated that the volume of traffic has increased and has become dangerous with the amount of trucks using this route.

Approval of Minutes: Motion by Rupp, second by Ruegsegger to approve the minutes for the September 20, 2021 town board meeting. Motion carried (5-0)

Convene into Close Session - The Town Board will convene into closed session pursuant to §19.85(1)(e) of the Wisconsin Statutes for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Discussion of new development and water services) Motion to convene into close session by roll call vote: Endres yes, Meinholz yes, Marx yes, Rupp yes, Ruegsegger yes. Motion carried and Board convened into closed session at 7:05pm.

Reconvene into Open Session action if any: Motion by Rupp, second by Ruegsegger to reconvene into open session and seek further legal counsel. Board reconvened at 8:07pm. Motion carried (5-0)

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center is scheduled for Tuesday, September 11th. Supervisor Rupp meeting with the Dane-Vienna Fire Department was held Monday, September 27th. Supervisor Meinholz with the Waunakee EMS is scheduled for Thursday, October 14. Supervisor Endres meeting with Waunakee Fire Department was held Monday, September 27th.

Town Clerk's Report: Clark informed the board that Payne & Dolan have an audit commencing on October 7, 2021. They have reached out to request board members come to the Vienna site and be a part of the audit. Reminder that Treasurer training at Dane County for Tax process will be held October 5th and 6th from 9am to noon. The office will only be closed on Wednesday, October 6th during these hours.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Rupp to approve the October 4, 2021 town bills as stated in the amount of \$19,584.82; Payroll \$16,635.97; Town Bills \$2,798.11; Utility 1 \$125.37 and Utility 2 \$25.37. Motion carried (5-0)

Adjourn: Motion by Rupp, second by Ruegsegger to adjourn. Motion carried (5-0). Meeting adjourned at 8:12 PM.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the October 18, 2021 Town Board Meeting

Town of Vienna Board Minutes October 18, 2021

The regular meeting was called to order on Monday, October 18, 2021 at 7:00 PM by Chair Jerry Marx. Supervisors, Ron Rupp, Gary Endres, Sherri Meinholz, Steve Ruegsegger and Clerk Kathy Clark were present.

Pledge of Allegiance was recited

Public Comment: Rupp stated that the dump trucks continue to use Cuba Valley as a short cut for the River Road closure and construction. He noted the trucks using the road are local and

should be held accountable. The Dane County Deputy Sheriff stopped out to talk with some of the haulers engineers and foreman. Marx stated there is an upcoming meeting and he will mention this again.

Approval of Minutes: Motion by Rupp, second by Ruegsegger to approve the minutes for the October 4, 2021 town board meeting. Motion carried (5-0)

Discussion and review of Proposed 2022 Budgets: Clark handed out an updated draft of the budgets and other supporting documents for review. The tax levy schedule was discussed, including the recent changes in the fire departments budget numbers. Clark continued with the review of revenue including the funding received for road maintenance and repair. Endres asked if there is a way to determine how much of the town's tax revenue is derived from the business district. Clark will have to go back and break that out and bring to the next meeting. The expense budget was reviewed next, including the allocated amount for road projects. Funds received by the state for roads like the General Transportation Aid and Town Road Improvement Plan (TRIP) add up to approximately \$300K for 2022 road repairs. Road Maintenance funds stayed the same at \$200K. The road projects for 2020 and 2021 have been paid in full. Next year WIBU is planned to be reconstructed from County Road DM to Meek Road. There are 3 culverts that need replacing and should be done later this month or early November in preparation for next year. Marx stated that maybe the road should be widened or at least each road be 22' wide with 2' shoulders. Estimates for the work have been requested. Kelley Lane is also targeted for repair next year. Payroll and compensation was discussed. A breakdown of what each full time employee's hourly cost, including benefits, was requested for the next meeting. Clark included cost to continue outsourcing the maintenance of the parks being there is no plan to purchase any equipment in 2022 due to the truck purchase in 2021. Discussion followed. At the next meeting, the budgeted debt will be discussed by the Treasurer. One item to be discussed on debt is the TRID reimbursement and should it be used to pay off one of the loans taken out for Schumacher.

Operator's License: None

Town Supervisor Reports: Supervisor Ruegsegger meeting with the DeForest Area Senior Center was held for Tuesday, September 11th. There are five people to interview for the new director position. Supervisor Rupp meeting with the Dane-Vienna Fire Department is scheduled for Monday, October 25th. Supervisor Meinholz meeting with Waunakee EMS was held Thursday, October 14. The new IT Software was installed for billing and tracking of events. The final budget was approved at the meeting with more funds needed for equipment. Supervisor Endres meeting with Waunakee Fire Department is scheduled for Monday, October 25th.

Town Clerk's Report: Clark informed the board that training for the upcoming tax season has been completed. The office will now process tax payments upon receipt since the software will be accessible at each work station. Endres asked about the Attorney status. A meeting is scheduled for next week to discuss the town's situation for development. Ruegsegger asked about the Solar Panel project. Invenery recently called and stated the project has been downsized due to the capacity of the substation. They are looking at scheduling an update for the board in the near future.

Review and authorize payments of current town and utility bills, wages and expenses: Motion by Ruegsegger, second by Meinholz to approve the October 18, 2021 town bills as stated in the amount of \$35,361.11; Payroll \$6,859.77; Town Bills \$28,782.53; Utility 1 \$401.38 and Utility 2 \$818.11. Motion carried (5-0)

Adjourn: Motion by Endres, second by Ruegsegger to adjourn. Motion carried (5-0). Meeting adjourned at 8:07 PM.

Prepared by: Kathleen Clark, Clerk

Note: These draft minutes are subject to approval at the November 1, 2021 Town Board Meeting

Notice of Public Budget Hearing Town of Vienna, Dane County

NOTICE IS HEREBY GIVEN that on Monday, November 15, 2021 at 6:30 P.M. at the Town of Vienna Hall; the Annual Public Town Budget hearing for the Town of Vienna will be held for the **PROPOSED BUDGET** for the 2022 year. The proposed budget in detail is available for inspection at the Town of Vienna Office M-F from 8:00 AM to 4:00 PM beginning on November 2, 2021 per Wis. Stats. 65.90

REVENUES:	% Change	2021 Approved Budget	2022 Proposed Budget
Local Taxes	18.03%	615,033	725,934
Lottery Credit	-10.26%	15,600	14,000
Intergovernmental Revenues	-37.08%	682,009	429,135
Licenses / Permits	.74%	30,950	31,180
Room Tax Revenue	0%	100,000	100,000
Public Charges for Services	0%	114,800	114,800
Miscellaneous & Interest	9.80%	36,580	40,164
Town Funds Applied	-50.1%	435,800	217,450
TOTAL REVENUES	-17.63%	2,030,772	1,672,664
EXPENDITURES:	% Change		
General Government	-3.94%	288,132	277,222
Public Works	-33.65%	1,313,791	871,713
Public Safety	14.52%	114,059	130,616
Health & Human Services	-7.12%	28,117	26,112
Cultural/Recreational/Education	-3.66%	8,500	8,200
Conservation & Development	96.13%	83,375	164,501
Debt Service Costs	0%	194,298	194,298
TOTAL EXPENDITURES	-17.63%	2,030,772	1,672,664

	<u>1/1/2022</u>	<u>12/31/2022</u>
Town General Fund	\$ 350,000	\$ 200,000
Equipment Replacement Fund	\$ 1,475	\$ 55,000

Notice of Special Town of Vienna Meeting

A regular Town of Vienna Board Meeting will be held immediately following the Annual Budget Meeting. The 2022 Town of Vienna Budget will be approved as well as:
1) Approving the 2021 Town Tax Levy, as per Sec. 60.10(1) (a) State Stats
2) Approving the total highway expenditures, as per Sec 82.03 State Stats

Vienna Town Board Meeting Agenda Monday, November 1, 2021

The Vienna Town Board will meet on Monday, November 1, 2021 at 7PM at the Town Hall, located at 7161 County Highway I, DeForest, WI. The agenda for this meeting includes the following items:

Call the Town Board meeting to order

Recite the Pledge of Allegiance

Public comment

Approve or amend the minutes of the October 18, 2021 Town Board meeting

Final Discussion on 2022 Budgets and Road Projects

Operator's License

Town Supervisor Reports

 Town Clerk's Report

 Annual Budget Public Hearing Meeting November 15th at 6:30 PM

 Regular Board Meeting immediately following budget hearing

Review and authorize payments of current town and utility bills, wages and expenses

Adjourn